

TOWN OF OCEAN VIEW
DELAWARE

September 12, 2023

TO: Honorable Mayor and Council

FROM: Kenneth L. Cimino, Director of Planning, Zoning & Development

VIA: Carol S. Houck, Town Manager

SUBJECT: Monthly Update for the Dept. of Planning, Zoning & Development as of
September 7, 2023

Maintenance & Operations

Drainage improvements were made in the area of 76 Willow Oak Avenue in Bear Trap Dunes. One drainage inlet was constructed, and a 40-foot run of pipe was installed to correct ponding along the curb line and roadway.

Drainage improvements were completed on Bridle Lane in Country Village. The existing 12-inch corrugated metal pipe under the roadway was deteriorated. Forty feet of new 15-inch reinforced concrete pipe and fresh rip rap aprons on both ends have been installed.

The existing brick paver sidewalks leading from the parking area at 32 West Avenue to the front and rear of the building were replaced. The sidewalk had the potential to become a trip hazard.

Sidewalk repairs along Woodland Avenue between Mitchell Avenue and West Avenue have commenced and will continue through the month of September.

Maintenance paving was completed on Canal Court, Ashley Park Boulevard, Bridle Lane, Thornberry Drive and Willow Oak Avenue.

The parking lot at 32 West Avenue was line striped.

Exploratory excavation at Alley No. 7 off of Thornberry Drive in Hunters Run revealed that the existing Asphalt Coated Corrugated Metal Pipe has deteriorated and will need to be replaced. This project will need to be added to the FY 2025 Capital Improvement Budget. The pipe run is 250 feet long and conveys water from Pond No.1 under Alley No.7 to a drainage swale that runs between the Hunters Run and Summerfield Communities.

Tree trimming at the entrance to Wedgefield Boulevard is scheduled for September 15th.

Capital Improvement Projects

Construction of the footbridge between Lord Baltimore Elementary and Lake Village Circle has commenced and should be completed by the end of September.

Bids for the Cottages Drainage Improvement project were received on August 24, 2023. A recommendation to award this project will be made this afternoon.

Design of the final segment of sidewalk along Woodland Avenue between Hudson Avenue and Daisey Avenue continues.

Design of the final phase of drainage improvements in Woodland Park continues.

Design of the final phase of sidewalks along West Avenue, from Osprey Lane to the Assawoman Canal, continues.

ADA Improvements at 201 Central Avenue have been completed.

Code Enforcement

A code violation and fine was issued to the property owner of 1 St. George Street for failure to obtain a residential rental license and failure to pay Gross Rental Receipt Taxes dating back to calendar year 2019. The town was able to resolve the matter of past fees and taxes due and secured payment in the amount of \$4,490.60.

We issued **six (6)** notices for various code violations, including property maintenance issues, unregistered vehicles and trailers, and/or failure to obtain a Certificate of Occupancy. We issued **six (6)** violation letters for high grass, **13** violations for failure to obtain a business license and/or building permit and sent **20** emails to follow up on potential rental properties without a current rental license.

Permits & Certificates of Occupancy (C.O.'s)

Total building & sign permits issued in July & August: **53**

Total C.O.'s issued in July & August: **45**

Business & Rental Licenses

- Total Business & Rental Licenses issued for CY22: **1376**